

**May 4, 2015 8:30 A.M.**  
**JONES COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM**  
**MINUTES**

**COMMISSIONERS PRESENT:**

Sondra Ipock-Riggs, Chairperson  
Joseph Wiggins, Vice-Chairman  
Mike Haddock, Commissioner  
Frank Emory, Commissioner  
Zack Koonce, Commissioner

**COMMISSIONERS ABSENT:**

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Angelica Hall, Clerk

The Chairperson called the meeting to order. Commissioner Zack Koonce gave the invocation.

**MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the agenda be **APPROVED** with the following additions:

8. Audit Contract

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the minutes of April 20, 2015 Regular Meeting are **APPROVED**.

**PUBLIC COMMENT PERIOD:**

No Public Comment

**1. MENTAL HEALTH MONTH**

Deanna Campbell with Coastal Care/Trillium Health Resources presented the Board with information pertaining to the changes that will take place with the Mental Health Services in Jones County. She reported to the Board that approximately 370 citizens of Jones County had been serviced by their programs. Ms. Campbell also stated there is a 24 hour Crisis Center open in Jacksonville that is available for Jones County Citizens. Ms. Campbell requested the Board adopt a proclamation declaring May Mental Health Month in Jones County. Motion made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the proclamation declaring May Mental Health Month in Jones County be **APPROVED** as presented. A copy of the recommendation which is marked **EXHIBIT A** is hereby incorporated and made a part of these minutes.

**2. HCCBG FUNDING PLAN**

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the HCCBG Funding Plan be **APPROVED** as presented. A copy of the recommendation which is marked **EXHIBIT B** is hereby incorporated and made a part of these minutes.

### **3. LENOIR COMMUNITY COLLEGE BOARD APPOINTMENT**

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** Mrs. Carol Hood would be re-appointed to the Lenoir Community College board of Trustees. A copy of the recommendation which is marked **EXHIBIT C** is hereby incorporated and made a part of these minutes.

### **4. DEBT-SET OFF REFUND**

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the debt-set off refund be **APPROVED** as presented.

### **5. WOKRFORCE DEVELOPMENT RESOLUTION**

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the resolution to ensure the Workforce Development Board continue to receive the federal funds for workforce development activities in our region be **APPROVED** as presented. A copy of the recommendation which is marked **EXHIBIT D** is hereby incorporated and made a part of these minutes.

### **6. BUSINESS ASSOCIATE AGREEMENT**

**MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the Business Associate Agreement be **APPROVED** as presented.

### **7. ATTORNEY INVOICES**

Mr. Franky Howard presented the Board with the attorney invoices for April. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the attorney invoices be **APPROVED** as presented.

April	
General Legal	4080.10
EDC Project Communications	1085.00

### **9. AUDIT CONTRACT**

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the Audit Contract be **APPROVED** as presented.

### **COUNTY MANAGER'S REPORT**

No report.

### **COMMISSIONER'S REPORTS**

*Commissioner Zack Koonce* wanted to know if there was a county ordinance pertaining to the size of burial plots. Mr. Franky Howard explained that it was not the county's responsibility and the size of burial plots would be determined by the cemetery. However, he would research and provide an update if he is able to locate information on sizing of burial plots.

*Chairperson Sondra Ipock-Riggs* reported that seat # 4 in the courtroom is broken and needs to be fixed immediately.

**PUBLIC COMMENT**

No public comment

**MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the meeting **ADJOURN** at 9:00 am.

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Sondra Ipock-Riggs  
Chairman

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Angelica Hall  
Clerk to the Board

## EXHIBIT A

### MAY IS MENTAL HEALTH MONTH

**WHEREAS**, mental health is essential to everyone's overall physical health and emotional well-being regardless of age, gender, race, ethnicity, religion or economic status; and

**WHEREAS**, the stigma surrounding mental illness can prevent people from seeking the medical attention they need, however, people who have mental illness do recover and lead full, productive lives,

**WHEREAS**, forty-percent of those living with mental illness have been arrested one or more times, and one in three of those experiencing homelessness also suffer from severe mental illness; and

**WHEREAS**, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need and nearly 30,000 American lives are lost each year to suicide and mental illness; and

**WHEREAS**, the cost of untreated and mistreated mental illness and addictive disorders to American businesses, governments and families has grown to over \$100 billion annually; and

**WHEREAS**, CoastalCare has educated more than 540 Crisis Intervention Team members, and more than 120 citizens in Mental Health First Aid, and is committed to increasing education and awareness to eliminate stigma; and

**WHEREAS**, Mental Health Month is observed every May nationwide, and each business, school, government agency, healthcare provider, organization and resident can contribute to the mental health of our communities by promoting mental wellness and supporting prevention efforts.

**NOW, THEREFORE, BE IT PROCLAIMED THAT**, the (CITY OR COUNTY COUNCIL) do hereby proclaim May 2015, as **Mental Health Month** in (CITY OR COUNCIL), and call upon the citizens, government agencies, public and private institutions, businesses, and schools in (CITY OR COUNTY) to recommit to increasing awareness and understanding of mental illness and the need for accessible services for all people who live with mental disorders.

**EXHIBIT B**

DOA -730  
(Rev. 2/15)

**Home and Community Care Block Grant for Older Adults**

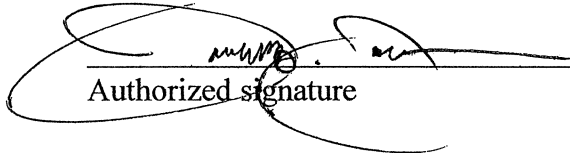
**County Funding Plan**

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County Jones July 1, 2014 through June 30, 2015 2015

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.

Jones County Social Services  
(Name of agency/office with lead responsibility)

  
Authorized signature (date) 7-8-15

Jack B. Jones, Interim Director  
(Type name and title of signatory agent)



**EXHIBIT C**

PO Box 188, Kinston, NC 28502-0188 • Telephone 252.527.6223 • [www.lenoircc.edu](http://www.lenoircc.edu)

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OFFICE OF THE PRESIDENT

April 23, 2015

Mrs. Sondra Riggs, Chair  
Jones County Board of Commissioners  
862 Riggstown Road  
Pollocksville, NC 28573

Dear Mrs. Riggs:

Mrs. Carol Hood was appointed to our Board of Trustees by the Jones County Board of Commissioners. Her term is due to expire on June 30, 2015.

Mrs. Hood is a good trustee and faithful member of our Board. We would be pleased if she is reappointed for a four-year term.

Please contact me if you need further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Brantley Briley", written over a horizontal line.

Brantley Briley, Ed.D.  
President

BB/lkw

c: Mr. Grady E. Bethel, LCC Board Chair  
Mr. Franky Howard, Jones County Manager  
Mrs. Carol Hood

## EXHIBIT D

### RESOLUTION

#### APPROVING EASTERN CAROLINA WORKFORCE DEVELOPMENT AREA CONSORTIUM AGREEMENT AND APPOINTING CHIEF ELECTED OFFICIAL

WHEREAS, the Counties of Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne have heretofore each adopted resolutions requesting the Governor of the State of North Carolina to designate said Counties as a Service Delivery Area under the Job Training Partnership Act during January 1986;

WHEREAS, the Counties of Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne have heretofore each adopted resolutions requesting the Governor of the State of North Carolina to designate said Counties as a Local Area under the Workforce Investment Act, which rescinded and superseded the Job Training Partnership Act;

WHEREAS, the Workforce Investment Act has been rescinded and superseded by the Workforce Innovation and Opportunity Act (Public Law 113-128—July 22, 2014) the Counties of Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne have requested the Governor of the State of North Carolina to designate said Counties as a Workforce Development Area;

WHEREAS, one requirement for the said Counties to act as a Workforce Development Area is for said Counties to form a Consortium pursuant to Section 106 of the Workforce Innovation and Opportunity Act;

WHEREAS, the proposed Eastern Carolina Workforce Development Consortium Agreement has been submitted to this Board of County Commissioners for review and approval;

WHEREAS, the Board of Commissioners deems the approval of said Agreement to be in the best interest of the County.

NOW, THEREFORE, BE IT RESOLVED that this County does hereby approve and agree to enter into the Agreement for the Eastern Carolina Workforce Development Area;

RESOLVED FURTHER, that (insert name of County Commissioner) is hereby appointed and designated as the “chief elected official” of this County for all purposes as required by the Workforce Innovation and Opportunity Act and by the Agreement for the Eastern Carolina Workforce Development Area;

RESOLVED FURTHER, that the said “chief elected official” be and that person hereby is authorized and directed to execute on behalf of this County the Eastern Carolina Workforce Development Consortium Agreement and to take any and all other actions which may be appropriate to carry out the foregoing resolutions into effect,

RESOLVED FURTHER, that the said “chief elected official” shall serve in such capacity at the pleasure of this Board of County Commissioners.

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Chairman, (insert name of County) County  
Board of Commissioners

ATTEST:

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I hereby certify that during a regular meeting of the (insert name of County) County Board of Commissioners held on (insert date), the above resolutions were duly adopted.

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Clerk to the Board